

**MINUTES**  
**MEETING OF THE BOARD OF DIRECTORS**  
**OPERATIONS & SAFETY COMMITTEE**  
**METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY**  
**February 27, 2020**

The Board of Directors Operations & Safety Committee met on February 27, 2020 at 10:32 a.m. in the Board Room on the 6<sup>th</sup> Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

**Board Members Present**

Jim Durrett  
William (Bill) Floyd  
Roderick A. Frierson  
Jerry Griffin, Chair  
Freda B. Hardage  
John 'Al' Pond  
Rita A. Scott  
Christopher S. Tomlinson\*

MARTA officials in attendance were: General Manager/ CEO Jeffrey A. Parker; Chief Customer Experience Officer Rhonda Allen, Chief Administrative Officer Luz Borrero, Chief Bus Operations Collie Greenwood, Chief Financial Officer Kevin Hurley (Interim), Chief of Staff Melissa Mullinax, Chief Counsel Elizabeth O'Neill, Chief Capital Programs, Expansion & Innovation Franklin Rucker, Chief of Rail Operations David Springstead; AGMs LaShanda Dawkins, Gena Major, Dean Mallis, Santiago Osorio, Emil Tzanov and George Wright; Directors Michael Burrows, Jacqueline Holland (Acting), Jonathan Hunt, Reginald James, Donna Jennings, Torrey Kirby and William Taylor; Manager James Pierce; Sr. Executive Administrator Board of Directors Tonya Gantt; Sr. Executive Administrators Karen Harper. Others in attendance Rickey Beasley, Adrien Carter, Amar Gannarapu, Abebe Girmay, Cedric Griffin, Courtne Middlebrooks, Monty Montgomery, LaTonya Pope and Pamela Smith.

Also in attendance Jamie Gross-Sears of GDOT; Andrea Hubbard of GDOT; Greg Munden of TranSystems; Keith Parker of Clayton County CAG; Jim Schmidt of HNTB;

\* Christopher S. Tomlinson is Executive Director of Georgia Regional Transportation Authority (GRTA) and is therefore a non-voting member of the MARTA Board of Directors

**Approval of the January 30, 2020 Operations & Safety Committee Meeting Minutes**

On motion by Mr. Durrett seconded by Mrs. Hardage, the minutes were unanimously approved by a vote of 7 to 0, with 8\* members present.

**Resolution Authorizing the Award of a Contract for the Procurement of Authority-Wide Microsoft 365 (M365) E5 Licenses Utilizing the State of Georgia Contract, RFP P46117**

Mr. Mallis requested approval of this resolution authorizing the General Manager/CEO or his delegate to enter into a Contract utilizing the State of Georgia Contract for Authority-Wide Microsoft 365 (M365) E5 Licenses with Dell Marketing, L.P.

The procurement is being fund (100%) with Department of Homeland Security (DHS) Grant Funds for a base term one year at \$474,328.80. Future funding will be included in the annual budgets.

The purchase of Microsoft E5 licenses will enhance existing cyber security capabilities and gain full situational awareness of the Authority's Office 365 cloud environment. The Authority is currently using Microsoft Office 365; however, current product licensing does not include the E5 toolset which would allow the Authority's Enterprise Cyber Security team the capability to take advantage of the full security features within Microsoft's M365 platform. Enhancements will include:

- Azure Active Directory Premium Plan 2
- Microsoft Threat Analytics
- Azure Advanced Threat Protection
- Microsoft Cloud App Security
- Microsoft Intune
- Azure Information Protection Premium Plan 2

On motion by Mrs. Hardage seconded by Mr. Frierson, the resolution was unanimously approved by a vote of 7 to 0, with 8\* members present.

**Resolution Authorizing Additional Funds for Mobility Operations and Maintenance Services, P34324**

Mr. Greenwood presented this resolution requesting approval authorizing the General Manager/CEO or his delegate to amend the current contract to add

additional funds and extend services for Mobility Operations and Maintenance Services, RFP P34324 with MV Transportation, Inc.

The procurement will be 100% funded with Local Operating Funds. Future funding will be included in the annual budgets.

Staff recommends approval of a \$25,705,870 increase in the authorization for Contract P34324 with MV Contract Transportation, Inc. for Mobility Operations and Maintenance Services to ensure adequate funds through the end of the second option year.

On motion by Mr. Durrett seconded by Mr. Floyd, the resolution was unanimously approved by a vote of 7 to 0, with 8\* members present.

### **Briefing – State Safety Oversight (SSO) Program**

Ms. Major provided an overview of the State Safety Oversight Program; defining what the SSO program is, how it is governed and how it is monitored and program status to-date.

What is the State Safety Oversight (SSO) Program?

- The SSO program is a national transit safety program; mandated by FTA to oversee safety at rail transit systems
- An SSO agency carries out the SSO program. In Georgia, it's GDOT



How is the SSO Program Governed?

- ◇ 49 CFR Part 674
  - New Rule, More State Safety Oversight Power
    - Must conduct triennial audits
    - Must investigate or require investigation of any accident
    - Ultimately responsible for the thoroughness of all investigations
    - Can conduct unannounced audit related activities

- ◇ Georgia Code 32-9-10
  - “This is Law”
    - Each public transportation system shall adopt, carry out and review a safety program plan that provides for the:
      - Safety requirements for equipment, structures and fixtures and maintenance
      - Training of personnel
      - Establishment of lines of authority, levels of responsibility and accountability

**How is the SSO Program Implemented/Monitored?**

On a day-by-day basis:

- Accidents and hazards reporting
- Monthly and Quarterly Safety Meetings  
(FTA, GDOT, MARTA Departments, MARTA CEO)
- Internal Safety Audit Program
- Safety and Security Certification
- Triennial Audits

**The Plan Forward**

- As of October 23, 2019 there were 381 open items. Over 300 items have been closed/resolved within the past 90 days
- 49CFR Part 673
- Safety Management System (SMS) Implementation
- Milestone Dates
  - 1<sup>st</sup> draft submitted October 14, 2019
  - 2<sup>nd</sup> draft submitted December 16, 2019
  - Final draft submitted February 19, 2020
  - MARTA Agency Safety Plan adoption July 20, 2020

**Adjournment**

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The meeting of the Operations Committee adjourned at 10:56 a.m.